

DELEGATE ASSEMBLY COMMITTEES



The following committees are formed each year to help facilitate the work of the Delegate Assembly (DA). Consider volunteering or encouraging your members and staff to volunteer when registering for the 2023 NCSBN Annual Meeting.

COMMITTEE TO APPROVE THE MINUTES

- Two committee members are selected.
- Committee members can be delegates, alternate delegates, or meeting attendees.
- Committee members should attend and take notes as needed during all session of the DA.
- 4-6 weeks following the annual meeting the committee, along with the parliamentarian and CEO will be asked to review and approve the minutes of the DA.

CREDENTIALS COMMITTEE

- One member is selected, who will serve as chair of the committee.
- The committee chair cannot be a delegate, alternate delegate or NCSBN Board of Directors member.
- The committee chair reads and moves the adoption of the credentials report before each session of the DA.
- Committee responsibilities do not extend beyond the adjournment of the meeting.

ELECTIONS COMMITTEE

- Four members are selected, one from each geographical area of NCSBN. One member is selected as chair.
- Committee members cannot be delegates, alternate delegates or NCSBN Board of Directors members.
- The chair will facilitate the elections from the podium during DA.
- Following balloting, the committee will meet with legal counsel to ensure the integrity of the election, certify the election results, and determine the need for a runoff.
- Committee responsibilities do not extend beyond the adjournment of the meeting.

RESOLUTIONS COMMITTEE

- Four members are selected, one from each geographical area of NCSBN. One member is selected as chair.
- Committee members cannot be delegates, alternate delegates or NCSBN Board of Directors members.
- The committee will meet with the parliamentarian and NCSBN staff to consider any motions or resolutions to be brought before the DA.
- The committee chair will read the report of the Resolutions Committee to the DA.
- Committee responsibilities do not extend beyond the adjournment of the meeting.

Contact Andrew Hicks (ahicks@ncsbn.org) with any questions.