



**Commission Executive Committee Minutes
May 26, 2020**

Members Present:

- K. Glazier, Chair (OK)
- S. Pfenning, Vice-chair (ND)
- A. Oertwich, Treasurer (NE)
- J. Baker, Member-at-Large (FL)
- P. Johnson, Member-at-Large (MS)
- J. Ridenour, Member-at-Large (AZ)
- P. Zickafoose, Member-at-Large (DE)

Others Present:

- M. Bieniek, senior coordinator, NLC
- J. Kendall (NCSBN staff)
- M. Majek (TX)
- R. Masters, special counsel
- J. Puente, director, NLC
- S. Richardson (TN)
- B. Thompson May (MS)

#	Agenda Item	Minutes
1.	<ul style="list-style-type: none"> a) Call to Order b) Roll Call c) Declare Quorum Present d) Adopt Agenda 	<ul style="list-style-type: none"> • K. Glazier called the meeting to order at 2:01 PM CT. • M. Bieniek completed a roll call of Executive Committee members. • Glazier declared a quorum present. • Agenda item #7 is removed and placed on the next meeting agenda. J. Baker moved to adopt the agenda as amended and A. Oertwich seconded. The motion carried.
2.	Executive Committee (EC) Draft Meeting Minutes of April 28-29, 2020	P. Zickafoose moved to approve the minutes as written and J. Baker seconded. The motion carried.
3.	Draft Nurse Alert Policy	<ul style="list-style-type: none"> • Puente updated members on the history of the nurse alert policy. • An NCSBN work group is currently discussing the definition of current significant investigative information. • J. Ridenour moved to postpone approving the Nurse Alert policy until more information is obtained from the NCSBN

		work group and P. Zickafoose seconded. The motion carried.
4.	September 2-3, 2020 Executive Committee Meeting	<ul style="list-style-type: none"> • Glazier reported that Executive Committee (EC) previously voted to hold this meeting in Chicago. Members reassessed this decision. • K. Glazier moved that the September 2020 EC meeting be conducted virtually and J. Ridenour seconded. The motion carried.
5.	Draft Agenda for Annual Meeting	Puente shared a draft agenda for the annual meeting. J. Ridenour suggested adding the strategic plan update to a future agenda. Staff will distribute a Call for Agenda Items.
6.	Committee Volunteer Forms Received for Committee Appointments	<ul style="list-style-type: none"> • There is one vacancy on each of the Research Committee and Policy Committee, respectively. • S. Painter (WV-RN) submitted an application to volunteer on an NLC committee. J. Wright (LA-RN) previously submitted an application to volunteer on an NLC committee. • P. Zickafoose moved to appoint S. Painter (WV-RN) to the Research Committee and to appoint J. Wright (LA-RN) to the Policy Committee and J Ridenour seconded. The motion carried.
7.	Informational Document Related to Reciprocal Actions	This agenda item is deferred to the next meeting agenda.
8.	Rules Committee Recommendations Regarding Public Comments Pertaining to Proposed Rule 408, Rule 409, Rule 502	<ul style="list-style-type: none"> • B. Thompson-May provided the recommendations to the EC from the recent Rules Committee meeting. • J. Baker made a motion to move the proposed rules forward to the June Commission meeting with the one amendment to proposed rule 502 and J. Ridenour seconded. The motion carried.
9.	Member Updates and Open Discussion	J. Baker suggested future communication to multistate license holders to educate them about their rights and responsibilities. An email or post card to licensees is suggested. Baker suggested adding this to a future Commission agenda.
10.	Executive Session Liability: Pursuant to Article VII (b)(5)(iii)	<ul style="list-style-type: none"> • Oertwich moved to go into executive session at 2:52 pm CT and P. Zickafoose seconded. • R. Masters certified that closed session requirements are met. • P. Zickafoose moved to come out of executive session at 3:18 pm CT and J. Baker seconded. The motion carried.

ADJOURN

A. Oertwich moved to adjourn at 3:18 pm and P. Zickafoose seconded. The motion carried.